



# AGM 2025 MINUTES

ST MADOC OF FERNS COMMUNITY GROUP  
REGISTERED CHARITY 1204104

## **St Madoc of Ferns Community Group – Annual General Meeting (AGM) 2025**

**Held: 23<sup>rd</sup> April 2025 at 19:00 in Bowen Memorial Hall, Little Haven.**

Nine members were present.

The agenda and the Chair's, Treasurer's and Secretary's reports had been made available on the website, prior to the meeting.

### 1. Apologies for absence.

- None (although it should be noted that the Chair forgot to mention that Jane Bastian had said that she would be unable to attend).

### 2. Declaration of interests.

- None

### 3. Minutes of the previous AGM

- Previous minutes were accepted.

Acceptance Proposed: Alison Gibby    Seconded: Nicky Morton.    Agreed by members present.

- There were no matters arising from the minutes.

### 4. Chair's Report

- Gareth Morgan (Chair) welcomed everyone to the second AGM of the St Madoc of Ferns Community Group.

- He presented the Chair's report covering the year to 5<sup>th</sup> April 2025.

- Spoke of the continued frustration felt by the Charity with the time being taken to progress the lease agreement with the Church in Wales. There had been good engagement with them in the early part of the year and had closed most of our queries with the draft Heads of Terms. We believe that the Representative Body of the Church in Wales have instructed their solicitors to prepare a contract for the lease, and we await further news.

- Gareth finished by thanking everyone who had supported the Charity in the previous year.

Acceptance Proposed: Nicky Morton    Seconded: Alison Gibby    Agreed by members present.

### 5. Secretary's Report

- Alison Gibby (Secretary) reported on the activities of the Trustees in fund-raising, community engagement and some of the plans for this year.

- Several of the Trustees attended Heritage and Storytelling Course and Lime Pointing courses provided by the Heart of Pembrokeshire project in preparation for obtaining the lease.

- PLANED and PAVS provided more support, and we were very grateful to the Havens Community Council for providing a grant.

Acceptance Proposed: Sally Morgan    Seconded: Christine Link.    Agreed by members present.

Sally Morgan also wanted to note the sad death of Ian Norman during the year and our gratitude for the work of the Havens History Group of which Ian was the Chairman.

#### 6. Treasurer's Report

- Nicola Morton (Treasurer) presented highlights of her report detailing the financial transactions from the inception of the Community Group, through the registration as a charity to the end of the financial year on 05/04/2025.
- Funds had been built up during the year, but some had been ear-marked for further legal fees (restricted funds from a prior-year grant) and the remainder would be needed to meet anticipated running costs.
- Expenditure had been largely limited to a survey and the legal costs for the negotiation of the lease, and to the costs required to put on successful fund-raising events.
- Noted that the charity has set its financial reserves at £2000.
- Thanked the generosity of everyone who has contributed to our funds including the Havens Community Council.

The meeting was asked to accept the Treasurer's report, including the reserves figure, and the proposal that it was not necessary to appoint an independent auditor for 2024 / 25 (as our income falls below the Charity Commission audit requirement of £25,000).

Acceptance Proposed: Alison Gibby Seconded: Iain Tweedale. Agreed by members present.

#### 7. Appointment of charity trustees

As specified in the constitution, one third of the trustees were required to retire at the AGM.

Alison Gibby and Gareth Morgan agreed to retire but both wished to stand again for election.

- Candidate: Alison Gibby Proposed: Nicola Morton Seconded: Richard Baker.
- Candidate: Gareth Morgan Proposed: Christine Link Seconded: Alison Gibby

There were no further candidates wishing to become trustees and as there were less than the maximum number of trustees standing for election, both Alison Gibby and Gareth Morgan were reappointed as trustees without the requirement for a vote.

#### 8. Appointment of charity officers

The trustees of the charity were asked to stand for election as one of the principal officers of the charity: Chair, Treasurer and Secretary.

- Chair  
Candidate: Gareth Morgan Proposed: Alison Gibby Seconded: Nicola Morton
- Treasurer:  
Candidate: Nicola Morton Proposed: Iain Tweedale Seconded: Richard Baker
- Secretary  
Candidate: Alison Gibby Proposed: Sally Morgan Seconded: Richard Baker

As there were only one candidate for each of the three positions, each candidate was appointed to the respective role without the requirement for a vote.

#### 9. Alteration to the Constitution

There were no proposals to alter the constitution.

#### 10. Resolutions

- Proposal to rollover membership for a year without further fees as the charity had not yet negotiated a lease for the church.

Resolution Proposed: Gareth Morgan Seconded: Nicola Morton Agreed by Members

The resolution was agreed and adopted.

- There were no further resolutions to discuss.

#### 11. Any other business

- None.

The AGM concluded at 19.43 and after a short break Iain Tweedale gave an informative and entertaining talk on the benefits of undertaking a pilgrimage and the Wexford to Pembrokeshire route.